

Heijo Nishi District Voluntary Disaster Prevention and Crime Prevention Association Rules

Article 1 (Name) This

association shall be called the Heijo Nishi District Voluntary Disaster Prevention and Crime Prevention Association (hereinafter referred to as "this Association").

Article 2 (Purpose)

The Heijo Nishi District Autonomous Association is the core of this organization, and each neighborhood association and group cooperates with each other to carry out voluntary disaster prevention and crime prevention activities based on the spirit of the local community. Through these activities, the association aims to prevent earthquakes and other disasters and reduce damage, ensure smooth operation of designated evacuation shelters in the event of an emergency disaster that forces people to evacuate to them, and prevent and reduce crimes, as well as to support the healthy development of children and youth, thereby contributing to the creation of a safe, bright, and livable town.

do.

Article 3 (Organization)

The Association will have a Business Department and an Administration Department, and will carry out the business outlined in Article 5 in cooperation with the Residents' Association and its disaster prevention and crime prevention associations.

Article 4 (Location of office) The office of this association

shall be located at the home of the chairman of the Independent Disaster Prevention and Crime Prevention Association.

Article 5 (Business)

In order to achieve the objectives set forth in the preceding article, the Association will carry out the following activities:

(1) Disaster prevention-related

activities ̄ Preparation of disaster prevention plans for earthquakes and other

disasters ̄ Surveys and research on earthquakes and other disasters and their prevention (including surveys of disaster-vulnerable people) ̄

Dissemination of knowledge and awareness on disaster prevention ̄

Collection and transmission of information, rescue, evacuation, evacuation guidance, and initial firefighting in the event of an earthquake or other disaster

Consideration of emergency measures such as

̄ Implementation of disaster prevention patrols and disaster prevention drills related to

the previous item ̄ Maintenance and inspection of disaster

prevention equipment, etc. ̄ Drafting plans for procurement of disaster prevention and crime prevention supplies and equipment, and food stockpiling plans as necessary, and

Purchase, storage and maintenance

̄ Spreading knowledge of how to use and operate supplies and equipment among neighborhood associations, etc. ̄

Issuing ID cards to headquarters personnel in preparation for disasters ̄ Each neighborhood association

will form a sub-organization to develop and research the ideal disaster prevention organization and business plan that is appropriate to the circumstances and situation

of the neighborhood association ̄ Any other matters necessary to achieve

the objectives of this association

(2) Crime prevention-related

matters Ÿ Research and knowledge dissemination and awareness raising
on crime prevention Ÿ Crime prevention patrols
and inspections Ÿ Collection and dissemination of information on crime and
crime prevention Ÿ Maintenance and inspection of materials and tools
for crime prevention Ÿ Each neighborhood association will plan to promote activities Ÿ, Ÿ, Ÿ and Ÿ according to the actual situation and circumstances of the area.
Plan and implement
Ÿ Any other matters necessary to achieve the Society's objectives.

Article 6 (Members)

This association is composed of members from each neighborhood association belonging to the Heijo Nishi District Autonomous Association.

Article 7 (Officers and Committee

Members) The Association shall have the following

officers and committee members: (1)
Chairperson (2) Vice-Chairpersons (up to 4)
(3) 1 Division Manager (4) 1
Administration Manager (5) 1 Secretary
(6) 1 Accountant (7) 1 Auditor (8) 6
Committee Members (9) Approximately
10 Special Committee Members

2.1 The chairman of the Heijo Nishi District Autonomous Association for the previous year will be the chairman.

Ÿ The vice-chairpersons are the current chairman of the Heijo Nishi District Autonomous Association and the current chairman of the Heijo Nishi District Autonomous Association.

He will take up the position of first vice chairman and chairman of the Heijo Nishi District Welfare and Child Welfare Committee.

Ÿ The second vice president of the Heijo Nishi District Autonomous Association will be the business manager, and the third vice president of the same association will be the administrative manager.

Take office.

Ÿ The secretary, accountant and auditor of the Heijo West District Autonomous Association will be appointed as the secretary, accountant and auditor.
do.

Ÿ The committee members will be the disaster prevention officers or the previous year's chairman recommended by each neighborhood association.

Do not interfere.

Ÿ Special committee members will be limited to local activity committee members related to disaster prevention and crime prevention, and will participate in the committee.

However, special committee members do not have voting rights.

Committee member, Traffic Safety Instructor, Blue Crime Prevention Patrol Committee member, Women's Disaster Prevention Club, "Ikiki Heijosai"

Public Relations Committee member. Attendees must be one representative from each regional activity committee.

Article 8 (Duties of Officers) The chairman

shall be in charge of the affairs of the association. The

vice-chairman shall assist the chairman. In the event of an emergency, the first vice-chairman (this year's Heijo Nishi District Municipal Council Member) shall take over the duties of the association.

The current chairman will be the current chairman of the Federation, and the second vice chairman (first vice chairman of the Autonomous Federation for this year) will act in his place.

The Business Department Manager will be responsible for the business activities outlined in Article 5, (1) Disaster Prevention ̳-̳ and (2)

Crime Prevention ̳-̳. The Management Department Manager will be responsible for the business activities outlined in Article 5, (1)

Disaster Prevention ̳-̳ and (2) Crime Prevention ̳. The Secretary will

record meetings of officials, committees and general meetings. The Accountant will handle the Association's accounting, prepare a

financial statement and report it at the General Meeting. The Accounting Auditor will audit the Association's accounting and report it at the General Meeting.

Article 9 (Duties of the Committee)

The committee members (heads of the neighborhood associations) report on the current situation and problems of each neighborhood association (sub-organization) and coordinate liaison.

This corresponds to.

Article 10 (Officers and Committees)

The officers and committees can hold regular meetings when the local government federation is in session.

Make a decision.

Article 11 (General Assembly)

The general meeting will be held as part of the Heijo Nishi District Autonomous Association General Assembly, and will report and discuss business reports, financial reports,

proposed business plans and financial budgets for the new fiscal year, etc.

Article 12 (Accounting)

The expenses related to the operation and activities of the Association shall be covered by the accounting of the Autonomous Federation, subsidies from the City

of Nara, and other income. 2. The

accounting period of the Association begins on April 1st of each year and ends on March 31st of the following year.

Article 13 (Accounting Audit)

The Association's accounts will be audited once a year and reported at the general meeting.

Article 14 (Emergency Clause) In the

event of a disaster, in the spirit of mutual assistance among the local residents, under the command of the leader,

The basic principle is to carry out orderly rescue, evacuation, and life support.

2. The process of rescue, evacuation and life support activities will be divided into stages: first evacuation activities, second evacuation activities, etc.

do.

(1) First evacuation activities

Activities immediately after a disaster will be carried out first within each neighborhood association where residents have strong ties. The leaders will be the neighborhood association president and other neighborhood association officials, and with the cooperation of the members, in addition to rescue activities, they will provide shelter, food, toilets, and other life support and mediation. Evacuation assembly points will be temporary evacuation points that have been decided in advance. If rescue activities at the temporary evacuation points become difficult, they will be organized under the command of a leader to evacuate to the primary evacuation point.

Move to the location (Tomigaoka Junior High School). (2) Second

evacuation activity

If a secondary evacuation becomes necessary, the Association will promptly issue an "Emergency Plan" at the discretion of the Association's chairman.

A "Response Headquarters" was established. The headquarters was located at the primary evacuation site (Tomigaoka Junior High School).

The "Countermeasures Headquarters" shall be composed of the Chairman of the Association and the officers and committee members stipulated in Article 7, Paragraph 1.

The chairman will be the leader and all the other members will assist him, and if necessary, they will request local residents to organize rescue teams.

The "Countermeasures Headquarters" will comprehensively consider the necessity, urgency, possibility, etc. based on the information,

The main tasks of the "Response Headquarters" are expected to be as follows:

- A. Accepting and operating primary evacuation shelters
- B. Coordinating support between neighborhood associations
- C. Gathering information
- D. Securing personnel to organize rescue teams
- E. Liaising with the government, etc.

Article 15 (Others)

Any matters not specified in these rules will be decided by the Chairman in consultation with the Executive Committee and the Committee.

Article 16 (Amendment or repeal of the

Association Rules) Any amendment or repeal of these Association Rules requires the approval of more than two-thirds of those present at the General Meeting.

Article 17 (Implementation)

These rules shall come into effect on November 26, 2006.

Partially revised May 8, 2020